



CAHIP-IE Board of Directors – ROLL CALL

Board Position	BOD Member	Attended	Excused	Absent
President	Cherie Powell	x		
Immediate Past President	David Johnston	x		
President Elect	Brandi Potlongo	x		
Secretary	Kristie Scavarda	x		
Treasurer	Christina Garcia	x		
Executive Director	Dawn Carroll	x		
Membership/Retention	Alanda Dyer	x		
Mem/Ret Co-Chair	Donna Poole		x	
Professional Development	Diane Barerra			x
Legislation	Ashley Ingram	x		
PAC	David Johnston	x		
Awards	OPEN			
Communications	Brandi Potlongo	x		
Medicare	Yolanda Webb	x		
Medicare Co-Chair	Henry Romero		x	
Hospitality	Alanda Dyer	x		
Community Service	Kristie Scavarda	x		
Golf Tournament	Henry Romero		x	
Member at Large	Donna Poole		x	

CAHIP-IE Board of Directors – VOTING RECORD

Voting Item	First	Second	Ayes	Nays	Abstain
2026-2027 CAHIP Budget Approval	David	Alanda	All	0	0
August 2026 Treasurer Report (financials)	David	Ashley	All	0	0

Meeting Adjourned @ 12:38pm

CAHIP-IE BOD Monthly Meeting Minutes

August 4th, 2026

Summary Meeting

Quick recap

The Inland Empire chapter of CAHIP held its board meeting, with Craig, the new CAHIP president, attending to share his vision of "Grow with CAHIP" and emphasize the need for more group and IFP content at meetings. The board approved the 2026-2027 budget, which showed conservative spending and a small draw from reserves for the previous chapter year. Ashley presented a new sponsorship strategy with tiered partnership levels to secure chapter funding earlier in the fiscal year. The meeting discussed volunteer assignments for the upcoming Senior Summit, with five-chapter members confirmed to assist at the IE membership table. Updates were given on legislative matters, PAC contributions, and membership efforts, which included targeting agencies and younger agents. The board also discussed the upcoming holiday party and the presentation of a \$7,500 donation to The Unforgettables Foundation for the recent Golf Tournament.

Next steps

Ashley

- [Finalize the sponsorship package with Christina, Brandi, and Henry, and present it to the board for approval in September.](#)
- [Send out an email to the board detailing the awards \(Lifetime Achievement, Member of the Year, Volunteer Service\) and the timeline for nominations.](#)

Dawn

- [Forward the spreadsheet/link of CAHIP chair meetings to all board members.](#)
- [Work with Kristie to establish a process for posting board meeting minutes/highlights on the chapter website.](#)
- [Arrange for the presentation of the \\$7,500 donation check to The Unforgettables, possibly inviting Lori to a board meeting.](#)
- [Work with Alanda to incorporate information about the CAHIP "Farm Team" into new member communications.](#)
- [Arrange for flyers promoting the 2026-2027 chapter event dates to be available at the Senior Summit.](#)

Cherie

- [Send out reminder for board picnic and headcount by the end of the week and finalize plans for upcoming board picnic hosted by Henry and Karina on August 15th.](#)
- [Send information to Brandi about attending CAHIP board meetings as a backup representative.](#)

Kristie

- [Narrow down and report back on the next charity for the chapter to adopt, focusing on Thanksgiving and holiday giving.](#)

Collaboration

- [All Board Members: Start compiling a list of potential sponsors \(at least 5 each\) to target for the new sponsorship program.](#)
- [Alanda and Donna: Develop strategies to recruit new members, targeting agencies and younger agents.](#)

CAHIP Updates, Chapter Financial Report, 2026-2027 Budget Approval & NABIP Dues Increase

The board meeting focused on several key topics including Craig's introduction as the new CAHIP president with his theme of "Grow with CAHIP" and plans for increased focus on group and individual agent development.

The board reviewed and approved the July financial report, with Dawn explaining that a \$4,000 accounts receivable from Health Net would complete the chapter year's finances, and all income and expenses would be finalized for the closing of chapter year 2025-2026. Additionally, the board reviewed and approved the 2026-2027 budget (All Ayes).

Ashley will lead the efforts to revamp the sponsorship program with new annual partner levels and recognition packages to be proposed and implemented this chapter year.

Cherie discussed the recent trip to Atlantic City for NABIP's Annual Convention. This discussion also covered the recent House of Delegates where CAHIP-IE opposed a proposed dues increase. The outcome of the voting was that the dues increase was overall approved by the NABIP House of Delegates and will take effect in January 2027.

Senior Summit Volunteer Planning

Dawn and the team discussed volunteer arrangements for an upcoming Senior Summit, confirming five dedicated volunteers who will be paid for and two additional day-pass volunteers who can help with various tasks like door management and name badge distribution. Dawn explained that day-pass volunteers can set their own hours and won't receive meals but can help with registration and other activities as needed.

Cherie suggested creating promotional flyers for 2026-2027 chapter events, particularly highlighting the holiday luncheon for distribution at the Senior Summit. Cherie reminded the team about the upcoming Senior Summit and the importance of reaching out to members to inform them about upcoming events, as many don't read emails.

Department Chairs Attendance for CAHIP Monthly Meetings

Cherie discussed the importance of our chapter chairs attending monthly CAHIP meetings and announced that she would forward a spreadsheet with meeting schedules to all chairs. She also mentioned that the 2027 Innovation Expo would be held in Riverside and invited IE board members to participate in this event planning.

CAHIP-IE Board Meeting Minutes

Kristie raised a question about receiving meeting minutes before board meetings. Dawn explained that while minutes are currently being sent out prior to the BOD meeting as part of the board packet, they could potentially expedite this process using Zoom's AI note taking feature. Dawn discussed plans for the upcoming CAHIP-IE minutes report, suggesting it could be completed by the end of the first week if Kristie's roll call and voting information is received promptly and then the meeting minutes could be added to the website. She also reviewed the chapter website's board page (<https://ieahu.net/our-board/>) and discussed updating links and documents, including the master calendar and board packets.

Membership, Legislative, Communications, Awards & Medicare Chair Updates

The meeting covered several key updates and discussions. Alanda reported on membership, noting 115 members with two new and two lapsed members, and discussed strategies to attract new members, particularly agencies and younger professionals. They planned to reach out to agencies and develop targeted outreach for younger members.

Ashley provided updates on legislative bills, including SB 354 and SB 1244, which are currently in committee, with key deadlines in August and September.

Brandi mentioned that communications initiatives were launched and a content schedule would begin the last week of August.

Cherie mentioned meeting a potential donor who could provide items for the holiday party, giveaways, and auction items.

Ashley outlined a timeline for awards nominations process, proposing to select three nominees per category by November, narrowed to two by January, and finalizing winners by March for announcement at May Symposium.

Yolanda proposed adding Medicare education sessions to future chapter events to help agents understand the basics without overwhelming them with details.

The discussion ended with a brief mention of awards, financial reports, and a Sponsor/Partnership program to be presented at a future BOD meeting.

2026 Charity Golf Tournament Donation – The Unforgettables Foundation (TUF)

The board discussed presenting a \$7,500 donation check to The Unforgettables Foundation, with Dawn suggesting either presenting it at a future board meeting or inviting the organization to lunch. Dawn will follow up with Lori from The Unforgettables and the CAHIP-IE board to determine a date and time.

This meeting was adjourned at 12:38pm.