



Written CAHIP-IE Board Report

When Board Member cannot be present at the monthly BOD's meeting, they will submit a written report to include the following information:

CAHIP-IE Board Report for (Meeting Date): _____

Board Member Name: _____ Chair Position: _____

Highlights of Upcoming Events as related to your CAHIP-IE position:

Written Voting Summary/Resolution for Board Consideration

CAHIP-IE Meeting Date for Presenting Voting Item: _____

Board Member Name: _____ Chair Position: _____

Written Summary of Voting Item for BOD's Consideration: